



IMPORTING PERSONAL EFFECTS IN UNITED KINGDOM

HOUSEHOLD GOODS AND PERSONAL EFFECTS:

All shipments are subject to inspection. Used household goods and personal effects are tax and duty free including clothing, cosmetics, furniture, portable tools of trade, pets and other household goods and personal effects provided:

The client is moving or returning to the EC (European Community) after having lived outside the EC for at least 12 continuous months. The goods have been in the client's possession and use outside of the EC for at least 6 months prior to importation. The items may be imported up to 6 months in advance of the transfer of residence and no later than 12 months after the client's arrival.

Diplomat Status:

Foreign diplomats, members of government or international organizations are granted tax and duty free entry of their personal effects and household items either new or used

DOCUMENTS REQUIRED:

Documents required for Household goods/personal effects:

- ✓ Passport - including photo page
- ✓ Completed and signed H.M. Customs Form C3 must have original, signed in ink for ocean shipments. Fax copies are acceptable for air shipments
- ✓ Import Declaration
- ✓ Bill of Lading/Air Waybill
- ✓ Comprehensive packing list & valued inventory - two copies, signed & dated
- ✓ Work Permit
- ✓ Keys to any locked item

Documents required for Diplomatic Shipment:

- ✓ Diplomatic Franchise
- ✓ Completed and signed H.M. Customs Form C426 must have original, signed in ink for ocean shipments. Fax copies are acceptable for air shipments
- ✓ Passport copy
- ✓ Keys to any locked items
- ✓ Import Declaration - original must be presented to Customs
- ✓ Comprehensive packing list & valued inventory - two copies, signed & dated
- ✓ It is necessary to know the following information: the marks and numbers of the packages in which the goods are traveling, the ship's name, the date of arrival, and port of arrival.

DUTIABLE/RESTRICTED ITEMS:

- ✓ Radio transmitters (walkie-talkies, CB radios and cordless phones) that have not been approved for use in the United Kingdom



- ✓ Endangered species, including birds and plants, whether alive or dead, and the goods made from them. Fur, ivory, and leather that have been taken from endangered species.
- ✓ Certain plants and their produce including trees, shrubs, potatoes, certain fruit, bulbs and seeds.
- ✓ Alcohol, tobacco & perfume must be declared on Customs Declaration, presence of these items in household goods can result in full inspection of entire shipment
- ✓ Wedding Gifts (up to a value of £800 per item) are eligible for duty-free importation if the items are intended for the shipper and given by someone living outside the EC. (Does not apply to alcohol or tobacco.) Gifts can arrive 2 months prior to the wedding and 4 months afterward. A marriage certificate is required.
- ✓ Inheritance Goods require a C1421 Form or notarized copy of the will,
- ✓ Art & Antiques are duty free if the below requirements are met:
 - Articles are part of a bona fide household removal or are over 100 years old.
 - Articles have been in the use and possession of the owner for a minimum of one year.
 - Articles are not for sale or other disposal in the United Kingdom.
 - Owner must declare the age and value of the goods in advance of the importation. Date of manufacture must be produced.
 - Certificate of Antiquity should be supplied.
 - Precious metal objects may enter duty-free. Silverware is considered as household goods.

Required Documents for Arts & Antiques:

- ✓ Customs Form C88. Enter the appropriate Customs Procedure Code in Box 37.
- ✓ An Age Declaration. This should be a written statement made by the shipper to read: "I declare that, to the best of my knowledge and belief, the articles in the form as imported were wholly manufactured or produced more than 100 years before the date of importation."
- ✓ Evidence of Age as proven by a certificate of age provided by the seller or by an independent expert in the country where the antique/work of art was acquired.

PROHIBITED ITEMS:

- ✓ Firearms, flick-knives, swordsticks, knuckle-dusters, blowpipes, butterfly knives, death stars, spring-operated telescopic truncheons and some martial arts equipment
- ✓ Weapons that are designed or adapted to discharge any noxious substance are prohibited, including stun guns, electric shock batons and self-defense sprays.
- ✓ Obscene materials depicting extreme violence, including horror comics
- ✓ Narcotics such as heroin, morphine, cocaine, cannabis, amphetamines, barbiturates and LSD
- ✓ Pornographic materials, indecent and obscene materials featuring children
- ✓ Counterfeit and pirated goods & Goods that infringe upon patents
- ✓ Food - including pet food; inclusion will incur high Customs fees & delay clearance

IMPORTING VEHICLES:

Client may be required to be present during clearance. Duty-Free entry is permitted if the following requirements are met: The client has owned and used the vehicle for more than 6 months. The vehicle must not be sold or



otherwise disposed of for at least one year after date of importation. Consult your nearest Consulate to the United Kingdom to verify the vehicle complies with safety and environmental protection standards.

NOTE: Vehicles being shipped into any port in the UK require a C104A, certificate of title, bill of lading, copy of passport, proof of insurance (if shipper is collecting vehicle from port themselves) and proof of US residency for previous 12 months.

Required Documents:

- ✓ Customs Form – please use applicable form:
 - C104A – relocation of main residence or C104F - relocation for 6-12 months
 - C384 Declaration if the vehicle is less than 6 months old
 - C179B
- ✓ Proof you have owned and used vehicle outside the EC for at least 6 months. For example: Foreign registration papers, Police certificate of registration, or insurance policy.
- ✓ Community Transit document – T2, obtained from origin Customs office
- ✓ Original purchase invoice, Foreign vehicle registration & Certificate of Title
- ✓ Declaration to HM Customs – owner must specify make, model, year of manufacture, serial, engine & chassis numbers, cc engine capacity, fuel type, odometer reading, number of cylinders, left or right drive, transmission type, price and defects that may bring value down

IMPORTING PETS:

Dogs, cats and ferrets traveling under the Pet Travel Scheme (PETS) from the Mainland U.S. may enter the U.K. without quarantine. The following procedures, must be carried out to qualify for PETS: Pets must be vaccinated against rabies, and receive a blood test; the owner must obtain an EU passport or official veterinary certificate for the pet; and the pet must be treated for ticks and tapeworms.

- ✓ Certificate of Vaccination – including rabies, at least 21 days must have passed since vaccination
- ✓ Proof of tapeworm treatment – 1-5 days prior to arrival; recorded with exact times by the vet in the
- ✓ Health Certificate
- ✓ Health Certificate - dated less than 30 days prior to arrival
- ✓ Proof of microchip
- ✓ Import Permit if applicable
- ✓ Customs Form C5 for each pet, with the pet's purchase price or the cost of buying another pet of the same breed, age and condition.

NOTE:

Fumigation of Wood Packing Materials: The United Kingdom requires ISPM15 for wood packaging material (WPM).

**Customs requirements are established by the country of import and not by Servile Relocations Pvt. Ltd. The regulations, however, are subject to change without notice by the United Kingdom Customs. Servile Relocations Pvt. Ltd. assumes no liability for the changes in the law.

Website: www.servilerelocations.com

Email: info@servilerelocations.com