



## IMPORTING PERSONAL EFFECTS IN SINGAPORE

### HOUSEHOLD GOODS AND PERSONAL EFFECTS:

#### **CLIENT'S PRESENCE IN SINGAPORE MAY BE REQUIRED FOR CUSTOMS CLEARANCE.**

Household goods and personal effects must arrive within six months of client. Used household goods and personal effects are duty-free if possessions have been used for at least six months abroad, are for the continued use of the owner for at least three months, and client is to reside in Singapore for more than 12 months. All shipments are 100% inspected, each carton opened. Only one AIR and one SURFACE shipment are allowed. Returning Singaporeans must show proof of living abroad for over 6 months to be eligible for GST relief. Shipments must arrive within 6 months of client arrival.

#### **Diplomatic Status:**

Embassy, High Commission, Consulate or accredited Trade Mission in and persons who have been accorded diplomatic and consular privileges and immunities by the Singapore Government are eligible for duty exemption and GST relief on all goods that are for the personal or official use of the persons or organization. An exemption permit is required to cover the import of such goods but the organization and its authorized claimants have to be first registered with Customs.

### DOCUMENTATION:

#### Documents required for Household goods/personal effects Customs Clearance:

- ✓ Passport
- ✓ Residence Permit & Copy of letter applying for Residence Permit
- ✓ Employment Pass/Green Card – copy of front and back
- ✓ Declaration of Facts - Completed at origin and sent to the service agent 5 – 7 working days prior to customers arrival to obtain 7% GST waiver (Relief Form)
- ✓ GST Relief Form
- ✓ Letter from Employer - stating assignment, position and length of stay
- ✓ Customs Declaration – attesting goods have been owned & used for at least 6 months
- ✓ Wine & Liquor Declaration Form – if applicable

#### Documents required for Diplomatic Shipment:

- ✓ Diplomatic Passport - copy
- ✓ Exemption Permit
- ✓ Declaration of Facts – Completed at origin and sent to the service agent 5 – 7 working days prior to arrival

### RESTRICTED / DUTIABLE ARTICLES:

Wine, Liquor and Tobacco products are subject to scrutiny, high duty and taxes and are strongly discouraged. If included, must be packed together declared to Customs. Include itemized list stating brand, number of bottles, and litres. No permit required if part of household goods and in reasonable quantity.

Please check with your service agent for any changes before including in the shipment.



- ✓ New items – subject to duty (supply invoices)
- ✓ Only one of each major appliance is allowed duty free
- ✓ CD's, DVD's, VCD's, audio tapes and books are subject to censorship. Censorship fee is approximately \$6.50 per hr. Provide a detailed list of titles and authors grouped into categories: Ballet, Jazz, Sports, documentary etc. Children's videos and recordings of family are exempt
- ✓ Books and magazines examined randomly
- ✓ Antiques are duty-free but require detailed description and certificate of antiquity
- ✓ Medicines (prescription required)
- ✓ Certain stuffed birds, animals and agricultural products - require an Import License

### **PROHIBITED ITEMS:**

- ✓ Weapons and ammunition of any kinds
- ✓ Narcotics
- ✓ Chewing tobacco and imitation tobacco products
- ✓ Cigarette lighters of pistol or revolver shape
- ✓ Non-branded drugs
- ✓ Chewing gum
- ✓ Pornographic materials
- ✓ Politically sensitive or subversive literature
- ✓ Obscene articles, publications, videotapes, compact discs, and software
- ✓ Radio transmitters
- ✓ Firecrackers
- ✓ Counterfeit currency
- ✓ Endangered species of wildlife
- ✓ Hazardous or corrosive material
- ✓ Explosive substances

### **IMPORTATION OF VEHICLES:**

Importation of vehicles are discouraged due to high duties and registration fees. Boats are duty-free but must be for the owner's use not for re-sale. Must be registered in customer's name and not for re-sale. Dismantled vehicles are not permitted. Left hand drive vehicles and vehicles over 3 yrs old are prohibited.

### **Required Documents:**

- ✓ Original commercial invoice
- ✓ Manufacturer's letter confirming automobile manufacture date
- ✓ Insurance Policy
- ✓ Certificate of Compliance from Exhaust Emission Control Standard
- ✓ Vehicle Registration
- ✓ Owner's Passport
- ✓ Inward Declaration Permit
- ✓ Customs duty payment receipt
- ✓ Temporary Certificate of Entitlement



### **IMPORTATION OF PETS:**

Importation of pets is allowed with an import license. Pets/exotic animals are subject to quarantine for thirty (30) days unless they are being imported from the United Kingdom, Ireland, New Zealand, and Australia. Applications for exotic pets/ endangered species are strictly scrutinized. Pets/Animals arriving without an import license are subject to immediate re-export or being destroyed.

#### **Required Documents:**

- ✓ Import License
- ✓ Certificate of Health by government or private vet from country of export dated not earlier than 7 days from day of export
- ✓ Vaccination Records given at least 2 weeks before but less than 1 year prior to entry including proof of flea and tick vaccines and de worming.

### **Bringing Food into Singapore:**

No permit required for small amounts

The types of food and amounts that can be brought into Singapore from approved sources without any permit from AVA. These quantities are strictly for personal consumption and not for sale. Travelers must be aware of the risk associated with consuming such food items, which have not undergone checks by AVA. Approved sources may change due to health and safety reasons. For the latest listing, please visit the AVA website at [www.ava.gov.sg](http://www.ava.gov.sg).

\*\*Customs requirements are established by the country of import and not by Servile Relocations Pvt. Ltd. The regulations, however, are subject to change without notice by the Singapore Customs. Servile Relocations Pvt. Ltd. assumes no liability for the changes in the law.