



IMPORTING PERSONAL EFFECTS IN QATAR

HOUSEHOLD GOODS AND PERSONAL EFFECTS:

Duty - free entry is permitted if the following requirements are met:

The household goods/personal effects must be used and have no commercial value. All used personal and household goods are exempt from the 5% CIF duty, provided that the shipper has a valid Qatar residence visa or letter from their company of receiving one. All shipments are subject to full inspection by customs. Effective 30/09/2009 all people relocating to Qatar to take up employment must have a letter from their employer, written in Arabic and in original format, stamped and signed by an authorised signatory on the company's official letter head. Also, a clear copy of the shipper's passport with the residence permit (VISA) page. Computer equipment requires a separate clearance procedure through Qatar Customs. If the computer is to be included in the shipment, specifications should be sent to the destination agent prior to arrival so the relevant documentation can be processed in advance of the shipment's arrival.

Customs are not operational on Fridays except for the purposes of clearing live animals. Normal clearance takes 5-6 days for ocean shipments and 2-3 days for air shipments

Diplomat Status:

Foreign diplomats, members of government or international organizations are granted inspection and duty free entry of their personal effects and household items either new or used at the discretion of the Customs Director. A letter of protocol from the origin Embassy must be processed with the Qatar Ministry of Foreign Affairs. Once the letter is received the shipment can be processed with the Diplomatic exceptions. The Destination Agent must be notified in advance of the diplomatic shipment in order to coordinate the Letter of Protocol with Embassy administrators prior to arrival of the shipment.

Diplomat's presence during clearance is not required but is recommended.

DOCUMENTS REQUIRED:

Documents required for Household goods/personal effects Customs Clearance:

- ✓ Clear packing list (In English)
- ✓ Express release or Telex release or Surrendered Bill of Lading copy.
- ✓ Copy of Pass Port, Visa (Residence Permit Visa) & page with Date of entry
- ✓ NOC from the Qatar employer/sponsor (specimen attached)
- ✓ Ministry of Foreign Affairs letter required for clearance of the Diplomatic shipments.
- ✓ 100% Custom inspection will be applicable for the used HHG.
- ✓ Client must be in Qatar while processing customs clearing and Residence Visa process must be
- ✓ Completed before arrival of the goods in Qatar Ports.
- ✓ Not to lock any pkgs must be unlocked before export.

Documents required for Diplomatic Shipment:

- ✓ Diplomatic Franchise
- ✓ Passport copy
- ✓ Comprehensive Inventory
- ✓ Letter of Protocol



RESTRICTED/DUTIABLE ITEMS:

- ✓ New furniture - requires original receipts, Performa invoice & certificate of origin, these must be endorsed by a Qatar embassy at origin and received by the destination agent prior to arrival. Duty is currently 4% of CIF value
- ✓ Computer equipment requires a separate clearance procedure

*****ALL PRINTED MATTER, BOOKS, PICTURES, CD'S, DVD'S, SLIDES, MOVIES, FILMS, TAPES, COMPUTUR SOFTWARE ETC ARE SUBJECT TO CENSORSHIP. THESE ITEMS MUST BE PACKED SEPERATLY FOR EASY ACCESS. ITEMS DEEMED INAPPROPRIATE WILL BE CONFISATED. CUSTOMER COULD FACE SEVERE PENALTIES AND POSSIBLE JAIL TIME FOR IMPORTING PROHIBITED AND/OR OFFENSIVE MATERIAL.***

PROHIBITED ITEMS:

- ✓ Weapons, firearms and ammunition, including decorative swords and daggers. Items made from Ivory.
- ✓ Alcoholic beverages (fine wines included)
- ✓ All narcotics & drugs. Dried poppy flower arrangements can lead to sever legal action & long prison sentences.
- ✓ Medicines are only allowed in reasonable quantities and are subject to analysis by the Ministry of Public Health.
- ✓ Wireless transmitters and communication equipment
- ✓ Satellite receivers & dishes
- ✓ Pornographic or political materials including literature, videos, films, pictures, etc.
- ✓ Israeli goods and other commodities which are blacklisted
- ✓ Children's kites that are electronically guided.
- ✓ Gambling machines
- ✓ Advertisement literature promoting cigarettes, lighters, office tools, etc.
- ✓ Military uniforms or any clothing that is similar to them.
- ✓ Political or religious literature deemed as offensive to the Qatari government or the Islamic faith

IMPORTING VEHICLES:

Vehicles older than 1 year require a pre alert because import approval is required prior to importation. Vehicles over 10 years old are prohibited. Duty is assessed at 4% of CIF value. The owner of the vehicle must have a residence permit to register the vehicle in his/her name. It is possible to import more than 1 vehicle.

REQUIRED DOCUMENTS:

- ✓ Proof of ownership at origin
- ✓ Original Import Manifest
- ✓ Registration certificate
- ✓ Insurance policy
- ✓ Invoice

IMPORTING PETS:

Pre-advise Destination Agent who must confirm to the relevant airline that they will be receiving delivery of a pet so that documents can be prepared and flight confirmation confirmed. Quarantine is not required at this time. Birds



up to falcon size may be imported as well as other similar sized pets, cats and dogs as long as they are transported in locked, appropriate sized crates suitable for air travel. Larger pets must go through the Cargo Terminal.

Required Documents:

- ✓ Certificate of Vaccination – including rabies, dated less than 30 days prior to arrival
- ✓ Health Certificate - Issued by a government approved veterinary clinic at origin, dated no earlier than 14 days prior to arrival attesting to the health of the pet and accuracy of the vaccinations. The certificate must be faxed to the destination agent at least 3 days prior to arrival.
- ✓ Import Permit – processed once health documents are received.

**Customs requirements are established by the country of import and not by Servile Relocations Pvt. Ltd. The regulations, however, are subject to change without notice by the Qatar Customs. Servile Relocations Pvt. Ltd. assumes no liability for the changes in the law.