



## IMPORTING PERSONAL EFFECTS IN NEW ZEALAND

### HOUSEHOLD GOODS AND PERSONAL EFFECTS:

Client **MUST** be in the country at the time of Customs clearance. If shipments are forwarded prior to the arrival of the customer, a SIGHT ENTRY will be required by Customs. Customs will inspect the shipment and require a duty deposit on the insured value. Once the client can provide proof of entry into New Zealand the deposit will be refunded. Inventory marked PBO or MISC will be inspected. Used household goods and personal effects including furniture and appliances are GST and duty-free provided the goods are for their own personal use; will not be sold, lent, given as gifts or exchanged. **Fumigation of shipment may be required**; charges for this service will be applied to the client's account.

**Quarantine Examination:** **All household goods are subject to inspection by the Ministry of Agriculture and Forestry (MAF).** Any items contaminated with soil or containing wood boring insects/worms will be cleaned and/or fumigated at the client's expense. Consignments containing alcohol, tobacco, medicines/prescription drugs may be delayed, incur additional costs and be subject to a physical inspection. Other shipments may be inspected by the MAF; however this requirement is only made known during the Customs clearance process.

**Diplomat Status: Foreign diplomats are granted duty free entry**

### DOCUMENTS REQUIRED:

#### Documents required for Household goods/personal effects Customs Clearance:

- ✓ Passport – certified copy of photo page, unless taken to Destination Agents office and copied there
- ✓ Residence Visa – must be issued before the shipment arrives
- ✓ Bill of Lading/ Air Waybill (express B/L is acceptable)
- ✓ Comprehensive inventory –stating contents of each carton in detail. “Misc” and PBO (packed by owner) are unacceptable and will draw the shipment to be fully inspected by Customs officials.
- ✓ New items must have receipts
- ✓ Unaccompanied Personal Baggage Declaration (MAF) – completed in New Zealand when belongings arrive
- ✓ Proof of Employment and Proof of Residence
- ✓ Proof of transfer of funds to New Zealand

#### Documents required for Diplomatic Shipment:

- ✓ Diplomatic Franchise
- ✓ Passport copy
- ✓ Comprehensive inventory list in English

### RESTRICTED/DUTIABLE ITEMS:

The following articles may be imported, but are subject to the importer obtaining a license or import permit prior to importation:

- ✓ Firearms - Require a New Zealand Firearms License (can take up to 6 months to acquire) once this is obtained an Import Permit is issued by the New Zealand Police Department, must be packed separately, listed individually on the inventory and loaded near the container door for easy access.



The ENTIRE shipment will NOT be cleared without all documents received to Customs. If either the license or permit has been declined when the firearms arrive they will be liable to seizure and destruction. More information can be found at [www.police.govt.nz/service/firearms](http://www.police.govt.nz/service/firearms)

- ✓ Alcohol - must have an Alcohol Inventory; GST is payable on alcohol purchased within 6 months
- ✓ Radio transmitting equipment
- ✓ Antiques - Require a B.A.D.A Certificate of Authenticity from an approved Antique dealer and must be over 100 years old, not for resale and part of one's personal effects. If recently purchased, (owned/ used less than 12 months) 15% GST is applicable & must have a commercial invoice.
- ✓ Medication must have the physicians prescription and be in original containers; household medicines must have a description per item on the Pack List i.e. first aid kit, 2 6oz bottles children's cough syrup, 1 500 capsule bottle of aspirin etc
- ✓ Furs, skins, ivory, tusks, clam, turtle & tortoise shells, (except with CITES certificate
- ✓ Taxidermy of animals or reptiles & hunting trophies,
- ✓ Bamboo, cane, rattan, basket ware and mats, wood carvings, shields, masks etc
- ✓ Seeds, pine cones, potpourri
- ✓ Saddles, riding equipment, camping gear, farm equipment, clothing and foot ware
- ✓ Alcohol and tobacco products- are subject to tax and duty - must be part of the HHG contents or part of a collector's cellar
- ✓ New items- are subject to tax and duty
- ✓ Inheritance - Death Certificate copy or Attorney's letter, copy of will or certified copy of extract showing beneficiary and his/her legacy

#### PROHIBITED ITEMS:

- ✓ Many firearms
- ✓ Eggs and egg products
- ✓ Honey
- ✓ Meat and meat products
- ✓ Plants including pot plants and plant cuttings
- ✓ Straw (handicrafts or packaging)
- ✓ Sheesha or Hooka pipes
- ✓ Bayonet's
- ✓ Double edged swords
- ✓ Narcotic drugs
- ✓ Pornographic books and magazines

#### IMPORTING VEHICLES:

All importers will need to be interviewed by New Zealand Customs and sign a deed of undertaking that they will not sell the vehicle within 2 years of its arrival in New Zealand. All other import situations will attract Customs GST (Goods Service Tax) at 15.0% on the value of the vehicle.

Vehicles entering New Zealand must comply with Ministry of Transport Vehicle Standard regulations. A Statement of Compliance from the manufacturer in your current country should also be obtained. It is strongly recommended



that these be verified by the Land Transport Safety Authority (LTSA) in New Zealand prior to shipping. LTSA can be contacted at the following website; [www.ltsa.govt.nz](http://www.ltsa.govt.nz). Upon arrival, the Destination Agent will acquire clearance from Customs Authority the vehicle will be ready to be taken to a compliance center for a safety check and approval for use in New Zealand. If the vehicle is not up to sanitation standards Customs will arrange to have it steam cleaned at the owner's expense.

#### **Required Documents:**

- ✓ Copy of Passport
- ✓ Certificate of Title and Registration
- ✓ Import Permit- From the Ministry of External Affairs must be approved before importation
- ✓ Commercial Invoice and maintenance receipts to prove length of ownership
- ✓ Insurance Policy & log book showing length of ownership if vehicle is used
- ✓ Statement of Compliance
- ✓ Client Code Form
- ✓ Supplier Code Form
- ✓ Freight and insurance costs for the vehicle

#### **IMPORTING PETS:**

New Zealand places great importance on the lack of disease in this country. For this reason there are certain requirements that must be met before pets and animals can be moved here. In most cases an Import Permit will be required with a quarantine period also necessary. This Import Permit and quarantine period is not required for domestic dogs and cats imported from Australia. Details and requirements must be obtained from the Ministry of Agriculture and Fisheries at [www.maf.govt.nz](http://www.maf.govt.nz)

#### **WOOD PACKAGING:**

**Wood packaging used in personal effects consignments (crates, pallets etc) must be constructed of approved treated timber and stamped with the internationally recognized ISPM symbol verifying this. Any non-compliant timber may be destroyed, treated or re-exported to the country of origin at the owner's expense. Export cases supply by Anglo Pacific are compliant, embossed GBFC0122 DB HT Forestry Commission**

\*\*Customs requirements are established by the country of import and not by Servile Relocations Pvt. Ltd. The regulations, however, are subject to change without notice by the Oman Customs. Servile Relocations Pvt. Ltd. assumes no liability for the changes in the law.