



## IMPORTING PERSONAL EFFECTS IN ISTANBUL

### HOUSEHOLD GOODS AND PERSONAL EFFECTS:

All items must be declared upon arrival. Used household goods and personal effects are duty free provided goods have been owned and used by the customer for a minimum of one year and customer has lived abroad for at least one year. Goods are not to be sold or disposed of within 12 months of importation. Returning nationals must have lived abroad for at least 12 months.

NOTE: An application for a work or residence permit is made to an Immigration Board. Work permits may be issued for any period up to five years. A work permit will not be granted if it is considered that a resident islander is available to do the work. Residence permits for up to five years, not carrying the right to work, may be obtained. As a matter of general policy, a person who has worked under a work permit for one employer will not be permitted to work for a different employer. This means that when his/her employment ends, the employee must depart Turks & Caicos within a week or so.

### **ANY CUSTOMER WHO IS A TURKISH CITIZEN MUST BE PRESENT FOR CUSTOMS CLEARANCE**

#### **Diplomat Status:**

Foreign diplomats, members of government or international organizations are granted tax and duty free entry of their personal effects and household goods. All documents must arrive to the Destination Agent 15 days prior to arrival to obtain free entry from the Ministry of Foreign Affairs.

### DOCUMENTS REQUIRED:

#### Documents required for Household goods/personal effects Customs Clearance:

- ✓ Original passports (old and new ones) of consignee.
  - If married the same of the spouse.
  - If not married, certificate of birth registry.
  - Packing list with values, brand names and serial numbers of the electrical appliances.
- ✓ Certificate of change of residence, issued by the Turkish Consulate (“İkametNaklihaneBelgesi”)
- ✓ Turkish Tax Identity Card Photocopy or just Turkish Tax Identity Number.
- ✓ Consignee must be present during the clearance or Power of Attorney needs to be issued.
- ✓ Entry in Turkey records of consignee and his spouse(if married). (Needs to be obtained from Turkish customs board or at The General Directorate of Security)

#### Documents required for Diplomatic Shipment:

- ✓ Diplomatic Franchise
- ✓ Passport - original
- ✓ Comprehensive inventory -dated & signed by owner
- ✓ Power of Attorney - giving authority for Destination Agent to arrange customs clearance



### RESTRICTED/DUTIABLE ITEMS:

- ✓ Food
- ✓ Alcoholic beverages and tobacco products
- ✓ Perfume
- ✓ Used appliances, electronics, etc. should **not** be packed in original cartons, or they will be considered new
- ✓ Electrical goods should be compatible with the number of family members in the household
  - Duplicate electrical items are dutiable
  - Fax machines and telecommunication equipment are restricted

### PROHIBITED ITEMS:

- ✓ Narcotics/illegal drugs of any kind
- ✓ Pornography and subversive material
- ✓ Explosives, ammunitions and weapons of any kind without proper permission
- ✓ Firearms & hand guns - prior approval in writing from the Commissioner of Police. U.S. citizens may contact the Turks and Caicos Customs Department at (649) 946-2867 for specific information regarding customs requirements.

### IMPORTING VEHICLES:

#### **CUSTOMER MUST BE PRESENT FOR CUSTOMS CLEARANCE OF ANY VEHICLE.**

Vehicle must arrive within three months before or three months after customer's passport is stamped for entry into Turkey. Turkish citizens must obtain a labor permit for importation of a motor vehicle. New vehicles are relatively problem free, but there are restrictions on vehicles over three years old. A non-Turkish National may avoid taxes and import duty when importing a vehicle in Turkey if a Letter of Guarantee is provided. If vehicle is included in container with household goods, household goods will not be released until vehicle is cleared. No minibuses allowed.

#### **Required Documents:**

- ✓ "Carnet de Passage"
- ✓ Owner's Passport
- ✓ Residence Permit
- ✓ Purchase Invoice
- ✓ Black Book (motor and chassis number)
- ✓ Letter of Guarantee from Customer

### IMPORTING PETS:

All birds, cats and most dogs are allowed without quarantine as of this posting.

Prohibited: the importation of certain breeds of dogs, including any breed of bulldog, doberman pinscher, mastiff, pit bull, rottweiler and others.



**Required Documents:**

- ✓ Certificate of Vaccination – including rabies, less than 6 months old prior to arrival
- ✓ Health Certificate - by a Veterinarian at origin

***Note:***

***Concerning ISPM 15 wood packing material marking systems; there must be a sign on the pallets and wooden crates/boxes must be fumigated with a fumigation certificate with other shipping documents. If not; will be faced verifying problems during customs affairs in the arrival Customs points.***

\*\*Customs requirements are established by the country of import and not by Servile Relocations Pvt. Ltd. The regulations, however, are subject to change without notice by the Turkish Customs. Servile Relocations Pvt. Ltd. assumes no liability for the changes in the law.